



STEYNING TOWN COMMUNITY F.C
CLUB AGM AGENDA and RESOLUTIONS
Wednesday 12 August 2020 7:00pm

1. **Overview of the 2019-20 season from the Chairman**
2. **Presentation of the clubs finances by the Treasurer**
3. **Resolution 1 Election of Chairman and Vice Chairman**
 Ian Nichols is proposed by Paul Hart and seconded by Richard Woodbridge to act as Chairman for the next year 2020/21.

 Marco Spano is proposed by Paul Hart and seconded by Richard Woodbridge to act as Vice Chairman for the next year 2020/21.
4. **Resolution 2 Election of the remaining Officers of the Club**
 It is proposed the election of the remaining club officials for the year 2020/21 on block vote as per Appendix A and proposed by Marco Spano seconded by Ian Nichols
5. **Resolution 3 Annual Subscriptions**
 The committee propose the following subscriptions for the 2020/21 season prior to any agreed reductions for COVID

Teams	Current (£)	Proposed (£)
Mini Kickers (per session)	5	5
Boys		
U6's – U7's	120	120
U8's to U10's	222	222
U11's to U12's	222	222
U13's to U18's	240	240
Girls		
U6's -U10's	120	120
U12s / U13's	150	150
U16s	N/A	200
Women	180	180
Vets	50 plus 10 per game and 5 per session	50 plus 10 per game and 5 per session

6. **Resolution 4 Club Constitution**
 It is proposed that there are no amendments to the Club Constitution for 2019/20.
7. **Any other business**
8. **There being no further business the meeting will be closed.**

STEYNING TOWN COMMUNITY F.C

AGM PROPOSAL

APPENDIX A

Management Committee

Club Chairman	Ian Nichols
Vice Chairman	Marco Spano
Treasurer	Richard Woodbridge
Club Secretary - Football	Aelred Wilkinson
Commercial / General Manager	Gerry Murphy
Welfare and Charter Development Officer	Hannah Ifould / Gemma Manvell
Fixtures Secretary	David Kennett
Senior Development Officer	Paul Hawkins
Women & Girls Development Officer	Karen Bridgewater
U18's Development Officer	Richard Woodbridge/Marco Spano
Youth Development Officer Kit & Equipment Officer	Paul Hart
Junior Development Officer	Ian Staines
Committee member	Mark Munns
U18s Secretary	Nigel Younger
Health & Safety Officer	Pete Ifould



Chairmans report for Steyning Town Community Football Club AGM for Year to 31st May 2020

As we look to start the new season we say goodbye to probably the most unusual period we are ever likely to experience.

The 19/20 season saw us increasing teams across the age groups and a growing girls/women's section. It was a successful season for many teams before it was cut short due to Covid.

The club has been closed for an unprecedented period of time but we have managed to survive with some great work from everyone involved at the club.

I have been really impressed at how everyone has worked hard to get through this difficult time and now to start the reopening. I would like to thank all the volunteers at the club for their hard work and professionalism during this time. I would also like to convey the clubs thanks to the fantastic support of the parents who have continued to pay their direct debits even though there has been very little football activity. Thankfully we are now back up and running so we can start to pay back some of their generosity with lots of extra training through the summer.

Off the pitch we have been lucky enough to raise the finance to replace the old floodlights with a brand new set of low energy, low light pollution LED lamps. The clubhouse and kitchen were gaining momentum prior to the lockdown under the guidance of Gerry and Laura and there is no reason to think that will not continue to gain success.

With some exciting signings for the 1st team and women's teams for next season and a new U23 team I am very much looking forward to seeing the start of competitive football again soon, hopefully with some bumper crowds.

Ian Nichols

Chairman

Steyning Town Community F.C.

12th August 2020



Treasurers report for Steining Town Community Football Club AGM for Year to 31st May 2020

2019/20 was a strange year to say the least. With COVID hitting the UK in March the season was cut short and as a result we lost two months of income and missed out on some of our biggest fundraisers in the year, most noticeably the 2020 Steining Town youth tournament and our annual golf day.

However from a financial perspective there was plenty to be positive about as grant income from HMRC and the FA, as well as most of our members continuing to pay their subs (for which we are very grateful), went most of the way to plugging the gap caused by season being cut short.

Overall revenues were up 3.5%. This was mainly driven by the increase in player subscriptions as we had more teams and players than ever before. Demand continues to grow for places at the club and the female side of the game is really taking off. Grant income was also up by over £8,000 as we were successful with the already mentioned COVID related grants. Income lines that were down mainly due to the short season were bar revenues, kitchen revenue, gate receipts and fundraisers.

Our gross profit rose by £3.7k (3.8%) as a result of the revenue increases. Overall bar and kitchen margins %'s dropped slightly as we ran with a number of new ventures and increased our opening hours with paid bar staff. There is some way to go still to get full efficiency from the paid hours but we believe we are working towards a model, under the guidance of Gerry Murphy and Laura Turner, where we will increase bar and kitchen sales and profits through increased opening hours and activity.

Overall our overheads rose by 3.1% to £97k. Affiliation and cup entry costs rose by £1.4k to £6.3k as the numbers teams increased. Other areas that rose in line with the increased number of teams were pitch hire fees (mainly to Steining Community Hub Ltd for the 3G hire), Health & Safety / Insurance, kit & equipment (non sponsored), coaching & training courses and referee and assistant referee costs.

Most of the reduced costs were related to the season being cut short such as pitch & facility maintenance, print & stationery and player fines. On top of this the rent and utilities are now costs that sit in the 'Hub' and form part of the recharge to the club for pitch hire.

Overall the cost base was managed well and we returned a small profit of £2.1k. COVID has brought a number of new challenges however we constantly review our position, and as we look to next season, player numbers have risen again and we are delighted that we are proposing that players subs get held flat year on year. Still much to be optimistic about as we navigate our way through some challenging times.

Richard Woodbridge , Steining Town Community FC Treasurer. 12th August 2020

Profit & Loss
Steypning Town Community Football Club
For the year ended 31 May 2020

2019/20	Profit & Loss	2018/19
£		£
	Income	
42,723	Bar Revenue	53,381
10,852	Kitchen revenue	8,448
-	Clubhouse hire	3,850
3,405	Cup and Competition Prize	2,650
65,428	Player Subscriptions & Memberships	55,395
1,180	Fundraising	2,514
4,355	Gate receipts	5,097
620	100 Club	975
6,550	Tournament revenue	5,600
-	Pitch hire revenue	-
271	Player sponsorship	600
645	Donations	1,200
8,713	Grant Income	672
1,300	Sponsorship	527
146,041	Total Income	140,909
	Less Cost of Sales	
34,045	Bar & kitchen costs	33,914
13,101	Wages	11,739
47,146	Total Cost of Sales	45,653
98,894	Gross Profit	95,256
	Less Overheads	
-	Rent & Rates	4,300
-	Electricity	6,956
-	Gas	629
-	Water	1,046
1,969	Waste Disposal	2,704
153	TV Licence	149
568	Telephone & Internet	407
6,369	Affiliation fee and Cup Entry	4,906
4,261	Health & Safety / Insurance	3,026
47,921	Pitch hire fees	33,195
2,165	Pitch and Facility maintenance	4,675
3,207	Clubhouse upkeep	1,121
1,314	Advertising and Marketing	50
1,338	Credit card machine hire	949
6,535	Kit & Equipment	5,496
72	Laundry	710
387	Trophies and medals	3,251
7,112	Referees and assistants	5,624
1,000	Depreciation	1,000
4,325	Coaching & Training courses	3,982
1,185	Sundry Expenses	514
480	Printing and Stationery	1,645
2,798	Travel	3,940
1,079	Banking and finance costs	567
2,529	Club & player fines	2,935
96,765	Total Overheads	93,776
2,130	Net Profit	1,480

Balance Sheet
Steypning Town Community Football Club
For the year ended 31 May 2020

2019/20	Assets	2018/19
£		£
	Bank	
4,719	Main current account	3,684
252	Savings account	131
4,970	Total Bank	3,815
	Current Assets	
1,140	Accounts Receivable	1,240
0	Float	300
8,389	Accrued Income	0
1,250	Inventory	1,250
10,779	Total Current Assets	2,790
	Fixed Assets	
38,000	Buildings and Land	38,000
4,000	Fixtures and Fittings	4,000
(42,000)	Less accumulated depreciation	(41,000)
0	Total Fixed Assets	1,000
15,749	Total Assets	7,605
	Liabilities	
	Current Liabilities	
7,309	Accounts Payable	821
2,829	Accruals	3,303
-	Short term loan	-
10,138	Total Current Liabilities	4,124
	Non-Current Liabilities	
-	Long term loan	-
-	Total Non-Current Liabilities	-
10,138	Total Liabilities	4,124
5,611	Total assets less total liabilities	3,481
	Equity	
3,481	Earnings b/fwd	2,001
2,130	Current Year Earnings	1,480
5,611	Total Equity	3,481